

Ainautics Guide FTN Registration

Federal Aviation Tracking Number

https://iacra.faa.gov/IACRA/Defaul t.aspx





# This is the IACRA Training Site... The production IACRA site is iacra.faa.gov

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- → Helpful FAA Links
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- Current Registry Processing Dates







# Integrated Airman Certification and Rating Application (IACRA)

# Welcome to the IACRA Training Site

Your current username and password cannot be used for Login to the training site.

The purpose of this site is to provide you with a place to practice using IACRA.

Please note: This is NOT the production IACRA web site. This site is intended for training purposes ONLY. Applications submitted on this site are NOT submitted to the Registry. For completing actual certifications, please visit <u>http://iacra.faa.gov/iacra/</u> for the production site.

#### What's new in IACRA

IACRA Version 8.15

This release contains the following changes:

## Registration / Application

- Users may now apply for ATP certificates with Restricted Privileges (61.160). The applicant can
  apply for this certificate under Part 61, 142, 121 and 135 based on specific criteria to include
  qualifying hours, former or current Military, or credits from a Degree program.
- · Several statuses have been renamed to be more descriptive. For instance, "Submitted" has been

# Step 1. Click Register

# See arrow.

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Username:

#### \_\_\_\_\_

Forgot Username or Password?

Login or Register

FAA Employee Login Help

### **Weed Help?**

Download the latest version of the IACRA Instruction Manual (8.7) for help on login, registration, new screen layouts, consoles, and AT CFR 61, 121, 141 and 135 certifications. -- or download the previous version of the IACRA Instruction Manual (7.6) for all other IACRA functionality. -- or visit our <u>Training and</u> Documentation page for more information.



| <ul> <li>School Administrator - (CFR 141, 142, 121, 135)</li> <li>Terms of Service (TOS)</li> <li>You are accessing a U.S. Government information system, which includes (1) this computer, (2) this computer network, (3) all computers connected to this network, and (4) all devices and storage media attached to this network or to a computer on this network. This information system is provided for U.S. Government-authorized use only.</li> <li>Unauthorized or improper use of this system may result in disciplinary action, as well as civil and criminal penalties.</li> <li>By using this information system, you understand and consent to the following:         <ol> <li>You have no reasonable expectation of privacy regarding any communications or information transiting or stored on this information system. At any time, the government may for any lawful government purpose monitor, intercept, search, and seize any communication or information transiting or stored on this information system.</li> <li>Any communications or information transiting or stored on this information system may result and seize any communication or information transiting or stored on this information system.</li> </ol> </li> </ul> | Admin  | uator  | - (011(142,121,130)  |
|---|--|--|--|
| Terms of Service (TOS)         You are accessing a U.S. Government information system, which includes (1) this computer, (2) this computer network, (3) all computers connected to this network, and (4) all devices and storage media attached to this network or to a computer on this network. This information system is provided for U.S. Government-authorized use only.         Unauthorized or improper use of this system may result in disciplinary action, as well as civil and criminal penalties.         By using this information system, you understand and consent to the following:         1. You have no reasonable expectation of privacy regarding any communications or information transiting or stored on this information system. At any time, the government may for any lawful government purpose monitor, intercept, search, and seize any communication or information transiting or stored on this information system.         2. Any communications or information transiting or stored on this information system may be disclosed or used for any lawful government purpose   | School Administrator   |  | - ( CFR 141, 142, 121, 135 )   |
| <ul> <li>You are accessing a U.S. Government information system, which includes (1) this computer, (2) this computer network, (3) all computers connected to this network, and (4) all devices and storage media attached to this network or to a computer on this network. This information system is provided for U.S. Government-authorized use only.</li> <li>Unauthorized or improper use of this system may result in disciplinary action, as well as civil and criminal penalties.</li> <li>By using this information system, you understand and consent to the following: <ol> <li>You have no reasonable expectation of privacy regarding any communications or information transiting or stored on this information system. At any time, the government may for any lawful government purpose monitor, intercept, search, and seize any communication or information transiting or stored on this information system.</li> <li>Any communications or information transiting or stored on this information system.</li> </ol></li></ul>  |  | Terms of Ser   | vice (TOS)   |
| <ul> <li>Unauthorized or improper use of this system may result in disciplinary action, as well as civil and criminal penalties.</li> <li>By using this information system, you understand and consent to the following: <ol> <li>You have no reasonable expectation of privacy regarding any communications or information transiting or stored on this information system. At any time, the government may for any lawful government purpose monitor, intercept, search, and seize any communication or information transiting or stored on this information system.</li> <li>Any communications or information transiting or stored on this information system.</li> </ol> </li> </ul>   | You are accessing a U.<br>computer network, (3) a<br>media attached to this<br>provided for U.S. Gove  | S. Government information s<br>all computers connected to th<br>network or to a computer on t<br>rnment-authorized use only.   | ystem, which includes (1) this computer, (2) this<br>is network, and (4) all devices and storage<br>his network. This information system is  |
| <ul> <li>By using this information system, you understand and consent to the following:</li> <li>1. You have no reasonable expectation of privacy regarding any communications or information transiting or stored on this information system. At any time, the government may for any lawful government purpose monitor, intercept, search, and seize any communication or information transiting or stored on this information system.</li> <li>2. Any communications or information transiting or stored on this information system.</li> </ul>  | Unauthorized or improp<br>criminal penalties.  | per use of this system may re  | sult in disciplinary action, as well as civil and  |
|   | By using this information<br>1. You have no real<br>information tran-<br>for any lawful gr<br>or information tran-<br>2. Any communica<br>disclosed or usion | in system, you understand an<br>asonable expectation of priva<br>siting or stored on this inform<br>overnment purpose monitor, i<br>ansiting or stored on this info<br>titions or information transiting<br>ef for any lawful government | d consent to the following:<br>cy regarding any communications or<br>ation system. At any time, the government may<br>ntercept, search, and seize any communication<br>rmation system.<br>o or stored on this information system may be<br>purpose |
|   | U.S. Department of Transportation<br>Federal Aviation Administration   | Readers & Viewers  | Government Sites   |
| S. Department of Transportation<br>ederal Aviation Administration   | <ul> <li>800 Independence Avenue, SW</li> <li>Washington, DC 20591</li> <li>1-866-TELL-FAA (1-866-835-5322)</li> </ul>                                       | Web Policies   | USA.gov<br>Regulations.gov<br>Data.gov   |

Step 3. Select

<u>Continue</u>

See Arrow

Agree to TOS and

| birth.<br>s in the Airman Step 5. Verify your DOB,<br><u>Click OK (See Arrow)</u><br><u>Step 6. Make sure you</u><br><u>have a personal email</u> | iacratraining.faa.gov say<br>You have entered April 9th,<br>Please verify this is correct   | Google Drive 👔 Computer          |  |  |  |
|---|---|----------------------------------|--|--|--|
| birth.<br>s in the Airman Click OK (See Arrow) Step 6. Make sure you have a personal email  | You have entered April 9th,   |                                  |  |  |  |
| Is in the Airman       Step 6. Make sure you         have a personal email  | Please verify this is correct   | Federal Aviation                 |  |  |  |
| Step 6. Make sure you       have a personal email   | Please verify this is correct.  |                                  |  |  |  |
| have a personal email   | viation Your birthdate is used to he<br>ration Registry   |                                  |  |  |  |
|   | registiy.   | CONST. SS                        |  |  |  |
| OK address  | This is th  |                                  |  |  |  |
|   |   |                                  |  |  |  |
|   | IACRA - User Profile Information  | → Home                           |  |  |  |
|   | <ul> <li>What's new in IACRA</li> <li>Frequently Asked Questions</li> <li>If you do not have an existing FAA certificate number and date of issuance, please skip to the next section. Please note, some</li> </ul> |                                  |  |  |  |
| ssuance, please skip to the next section. Please note, some   |   |                                  |  |  |  |
| r profile can be completed.   | → Aircraft Search       IACRA roles will require FAA certificate information before the user profile can be Airman Certificate Number         → Site Feedback       Airman Certificate Number                       |                                  |  |  |  |
|   |   |                                  |  |  |  |
|   |   | → Contact Us                     |  |  |  |
|   | Date of Issuance mm/dd/yyyy   | → Training and Documentation     |  |  |  |
|   |   | → Helpful FAA Links              |  |  |  |
| Stop 4. Enter Devenuel  | Personal Information  | → Available Certifications and P |  |  |  |
| Please Note: The total length of name (including first, middle, last and any suffix) must be le   |   |                                  |  |  |  |
| me Information. Follow this   | First Name Michael  | Dates                            |  |  |  |
| vame to exactly. (See Arrow)  | Middle Name John  |                                  |  |  |  |
| Note: If no Middle Name   | Last Name Brown   |                                  |  |  |  |
| Note: Il no Middle Name,  | Name Suffix III 🗸   |                                  |  |  |  |
| Check. See Arrow.   | Date of Birth 04/09/1991 (April 9th   |                                  |  |  |  |
| See Suffix, if you have   | Sex   Male  Female  |                                  |  |  |  |
|   | Email Address mjbrown3@gmail.com  |                                  |  |  |  |
| one   |   |                                  |  |  |  |
| <u>one.</u>   |   |                                  |  |  |  |
| Note: If no Middle N<br>Check. See Arrow.<br>See Suffix, if you hav   | Name Suffix     III       Date of Birth     04/09/1991       Sex     Image: Address       Email Address     mjbrown3@gmail.com  |                                  |  |  |  |

Security Questions

## Security Questions

| Security | Question | 1 |
|----------|----------|---|
|----------|----------|---|

Who was my childhood hero?

Answer

Superman

Security Question 2

Where is your favorite holiday destination?

Answer Beach

| Create Your Unique | IACRA Login |   |
|--------------------|-------------|---|
| User Name          | mjbrown001  | 0 |
| Password           | •••••       | 0 |
|                    | Strong      |   |
| Confirm Password   | •••••       |   |
| Your Unique IACRA  | Login       |   |
| User Name          |             |   |

# <u>Step 7.</u>

Security Question 1: Use this question. Security Question 2: Use this question. Note: Easy to remember.

# <u>Step 8.</u>

User Name: First Name Initial, Middle Name Initial, Last Name (small capital letters. Password: Use a consistency of passwords. For example: Ain@utics!1234 Ain@utics!1235 etc

ncel Register

<u>Step 9.</u> <u>Click Register</u>

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|  |

What's new in IACRA

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→ Helpful FAA Links

 Available Certifications and Ratings

 Current Registry Processing Dates Thank you for registering with IACRA.

Your FTN is:**C1005034** Your User Name is:**mjbrown001** 

Please take careful note of your FTN, username and password. You will need your username and password to sign in to your IACRA account. Your FTN will be required by your CO or instructor when completing applications in IACRA. You may be asked for additional information prior to completing an application based on the Privacy Act that accompanies the associated application form. If you have entered a valid email address, your username and FTN will be emailed to you.

Please click here to login to IACRA.



U.S. Department of Transportation Federal Aviation Administration 800 Independence Avenue, SW Washington, DC 20591 1-866-TELL-FAA (1-866-835-5322)

Readers & Viewers

Web Policies & Notices Privacy Policy

### **Government Sites**

DOT.gov USA.gov Regulations.gov Data.gov Step 10. Instructors are required to keep up with this information after you have given this to students. Send your roster with this information to michele@ainautics.com. Make sure students keep up with their loginformation, password, and FTN #.

<u>Thank you!</u> Dr. Heyward